

Boonton High School
School Counseling
College Application Checklist

- Fully understand what applying Early Decision, Early Action, Rolling Admission, and Regular Decision/Admission means. **See page 69 of the Senior Guide.**
- Have a list of schools you are applying to and make sure they are added to your **"Colleges I Am Applying To" list in Naviance.** (This must happen before transcripts and letters of rec are able to be sent.)
- Use the **Safety, Target, Reach worksheet on page 15 of the Senior Guide** to help you organize the following information for each college you are applying to: the average GPA they accept in comparison to you, the average SAT/ACT score the college accepts in comparison to you vs. test optional, each application deadline.
- Know what type of application you will be submitting to each college - ie. Common App, Coalition, or individual college application and what each college requires as part of their application process: additional college specific application questions and short essays, transcripts, letters of rec, specific supplemental material deadlines, etc.
- Make sure your teachers that are writing letters of rec know your deadlines and that you have requested their letters via Naviance and waived your FERPA rights in Common App - **page 40-44 of the Senior Guide.**
- Match your Common App with Naviance (if applying via the Common App) - **page 20-25 in the Senior Guide.**
- Finalize a strong essay - **page 35-39 in the Senior Guide.** Make sure you review examples and have several people look at it besides your english teacher!
- Make sure you pay to send your scores (SAT or ACT) via CollegeBoard and ACT in advance of the college's deadline. Each deadline is different and it is responsible for you to contact undergrad admissions to find out when these scores are due.
- Once you submit your application, you need to obtain **transcript request forms** from Ms. D in guidance for each college you are applying to and have you and your parent sign the forms. You must then return the form to Ms. D.
- Fill out the 2020-2021 FAFSA with parents/guardians to be eligible for Financial Aid
- If you are on Free/Reduced Lunch or receive public assistance: Apply to EOF (Educational Opportunity Fund) programs at your NJ colleges
- When in doubt, check the **Senior Guide.**
- Email your school counselor to schedule an appointment for specific questions that can not be answered from the **Senior Guide.**